**Greyhills Academy High School**

**Regular Governing Board Meeting**

**June 2, 2016 5:00 PM (DST)**

**MINUTES**

1. Meeting called to Order by President Gerald Keetso at 5:05 p.m.
2. Roll Call done by Charlene Zahne.

Board present: Gerald Keetso, Lee F. Johnson, Esther Grass

Board absent: Arlene Laughter (arrived late), Raymond Maxx (arrived late)

Administration: Dr. Loren Hudson, Roland Bennett, Richard Grey, Ladawn Claw, Roger Trujillo, Charlene Zahne, Bessie Horseherder, Regina Hale, Steve Ashley, Darrell Wallace

Staff: Beverly Tsingine, Susie James, Geneva Begishie

Guests: Albert Hwu, Marien Tall (CPAs’ for Harshwal & Company), Greylene Hudson, James Begishie, Barbara Ashley, Phillip Coolie, Julia Coolie, Stacey Robbins (student), Joelynn Robbins, Maretta Robbins

1. Invocation provided by Gerald Keetso.

**\*\* Raymond Maxx arrived at 5:15 p.m.**

1. Approval of Agenda

The agenda was read aloud by Charlene Zahne.

Motion made to approve by Lee F. Johnson

2nd by Raymond Maxx

Vote: 4-0-0

1. Introduction of Guests

All individuals in attendance introduced themselves including the Board Members.

1. Call to the Public

None.

1. Approval of Minutes
2. May 5, 2016 (Regular Meeting)

Motion made to approve by Lee F. Johnson.

2nd by Esther Grass

Vote: 4-0-0

1. Reports
2. Departments

All department reports were included in the Board Packet.

1. Principal

Dr. Hudson gave a report on all his activities and accomplishments at GAHS.

Motion made to accept report by Lee F. Johnson

2nd by Raymond Maxx

Esther Grass requested for an update from DODE.

Vote: 4-0-0

**\*\* Dr. Hudson requested to proceed to item 9-D at this time so the auditors can continue their travel to Window Rock.**

**\*\* Arlene Laughter arrived at 6:00 p.m.**

1. New Business Action Items
2. Approval of Payroll Expenditures Ending May 2016

Mr. Bennett presented this report for Pay Period #23, 24, 25.

Motion made by Lee F. Johnson to combine and accept items #9-A and #9-B.

2nd by Raymond Maxx

Vote: 5-0-0

1. Approval of Accounts Payable Expenditures Ending May 2016

Approved with item #9-A above.

1. Approval of Monthly Budget Report Ending May 2016

Dr. Hudson presented this report.

Motion made to accept report by Lee F. Johnson

2nd by Esther Grass

Raymond Maxx questioned when the fiscal year is over. Mr. Bennett stated that it ends June 30.

Arlene Laughter that the classrooms need to be stocked with supplies since there is funding/high balances for supplies at this time.

Gerald Keetso stated that discussion needs to take place about account balances that exceed 20-30%.

Vote: 5-0-0

1. Approval of Single Audit Report Ending June 30, 2015 **\*\***

Albert Hwu presented and explained this report which is dated March 8, 2016.

Marien Tall presented and explained the findings.

Motion made to approve by Arlene Laughter

2nd by Raymond Maxx

Esther Grass had a question about an un-canceled check which is part of the findings. She suggested that research be done to see when this discrepancy began and try to fix the problem. It needs to be identified as a mistake in entering data or fraudulent activities. She suggested a forensic audit if necessary to pinpoint the discrepancy.

Marien suggested that the Board can approve and vote upon canceling the discrepancy in reconciliation balance and bank balance.

Arlene Laughter had a question on the discrepancy. She suggested canceling out this discrepancy so it will not keep reappearing year after year.

Albert Hwu stated that the auditors do not suspect any fraudulent activity.

Marien Tall stated that she does not believe a forensic audit is necessary.

Gerald Keetso stated that this amount is half a million dollars and feels that further discussion regarding research is necessary.

Raymond Maxx stated that the auditor’s recommendations should be in the report. Marien stated that the auditor’s recommendations are in the Corrective Action Plans in the board packet. He stated that this report is difficult to understand and recommended using graphs. He also questioned if the CAP’s will be addressed prior to reaccreditation by DODE.

Arlene Laughter suggested that the auditors make their report off the actual audit report; not the summary.

Gerald Keetso stated that the board needs to decide what to do with this discrepancy very soon.

Dr. Hudson stated that all CAP’s have been addressed.

James Begishie gave a brief history of his work in the Finance department at GAHS. He stated that this discrepancy should have been cleared up within a year and not continue to carry over from year to year.

Vote: 5-0-0

**\*\* Returned to item 9-A at this time.**

1. Approval of FY 2016-17 Proposed Budget Summary

Roland Bennett presented this budget in the total amount of $6,854,040.00 (excluding KGHR).

Motion made to approve by Lee F. Johnson

2nd by Arlene Laughter

Arlene Laughter requested to see a comparison of the ending FY 15-16 expenditures/balance with the proposed FY 16-17 beginning budget.

Vote: 5-0-0

1. Approval of 2016 Annual Accountability Report

Roger Trujillo presented this report and indicated that this annual report is due within 45 days of the last day of school.

Motion made to approve by Lee F. Johnson

2nd by Raymond Maxx

Arlene Laughter had a question on if there is an anonymous report on residential student achievement. Mr. Trujillo stated that this information is in Infinite Campus and can be reported upon. Ms. Laughter stated that the residential hall should be inviting, comfortable, and upgraded. Mr. Trujillo stated that he is trying with what limited resources he has.

Vote: 5-0-0

1. Approval of GAHS LEA Assurances for SY 2016-17

Richard Grey presented this report indicating that this is required by the funding source of Title I funds. There are (15) assurances that the school needs to agree to and comply with and Mr. Grey explained each of these.

Motion made to approve by Lee F. Johnson.

2nd by Esther Grass

Vote: 5-0-0

1. Approval of ***second reading*** for Facilities Use Procedure and Rules

Darrell Wallace presented this request and stated that he is trying to strengthen the agreement. An increase in cost has been put in place for usage/rental of the Gym and Auditorium.

Motion made by Esther Grass to combine and approve Item #9-H and #9-I.

2nd by Arlene Laughter

Vote: 5-0-0

1. Approval of ***second reading*** for School Facilities Application and Agreement

This item was approved with item #9-H above.

1. Approval of staff/student travel to Ulaanbaatar, Mongolia from June 4-19, 2016

Eugenia Sloan sponsored this request with students Stacey Robbins and Risha Sloan. She stated that the students are eager to experience a foreign country and present to the residents there. The students stated that they are interested in learning more about this foreign culture and similarities with the Navajo culture. Maretta Robbins (parent) spoke in support of this trip and the need to find gifts to exchange with the Mongolians. The majority of the expenses will be covered by the sponsoring Luby Jenkins Pairing Program from Denver, Colorado. Joelynn Robbins traveled to Mongolia last year and gave a brief report on her experiences on the trip. Bessie Horseherder stated that she went on this exchange trip in 2010 and gave a brief report as well.

Motion made to approve by Lee F. Johnson.

2nd by Raymond Maxx

Vote: 5-0-0

Motion made by Lee F. Johnson to enter Executive Session at 8:03 p.m.

2nd by Esther Grass

Vote: 5-0-0

Motion made by Lee F. Johnson to exit Executive Session at 8:22 p.m.

2nd by Esther Grass

Vote: 5-0-0

1. Personnel
   1. Approval of ESS Extended School Year (ESY) Program from July 5-15, 2016

Motion made by Raymond Maxx to combine and approve items # K-a to K-l.

2nd by Lee F. Johnson

Vote: 5-0-0

* 1. Approval of resignation for Troy Uentillie (Homeliving Assistant) effective May 20, 2016
  2. Approval of resignation for Peter G. Farness (Teacher) effective May 20, 2016
  3. Approval of resignation for Steven J. Hudson (Teacher) effective May 20, 2016
  4. Approval of retirement for Susie James, (Custodian) effective June 30, 2016
  5. Approval to amend job description of Transitional Specialist from 11 months to 9 months
  6. Approval to amend job description of ESS Statistician to ESS Student Data/Records Technician
  7. Approval to hire Richard Grey as Head Volleyball Coach for SY 2016-17
  8. Approval to hire Phillip Coolie as Head Cross Country Coach for SY 2016-17
  9. Approval to hire Kyle Blackrock as Head Football Coach for SY 2016-17
  10. Approval to hire Tevin Tso as Head Chess Coach for SY 2016-17
  11. Approval to hire Torie Reape as Public Relations Coordinator for GAHS and 21st CCLC Program from June 3 – 24, 2016

1. Next Board Meeting: Thursday, July 7, 2016 at 5:00 PM (DST)

Work Study Session: July 9-10 (Talking Stick Resort – Scottsdale, AZ)

1. Adjournment

Motion made by Lee F. Johnson to adjourn at 8:39 p.m.

2nd by Raymond Maxx

Vote: 5-0-0

**APPROVAL OF MINUTES:**

MOTION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2ND: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

VOTE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Charlene Zahne, Recording Secretary